Attachments to your application

All attachments should be in English except for the PUT-documents. *Certificate from your supervisor/Intyg från din handledare* may be in Swedish or English. You also need to submit the application form.

1. **Project description in English**
   This is the main part of your application. The project description can consist of no more than five A4-pages and must include:
   
   - **Background, theory, objective and method.**
   - A reflection of your choice of subject and the subject’s connection to the **Global Goals 2030**, the development problem, and how the study may be beneficial to the host country.
   - Timeline including preparatory work and a preliminary date of the preparatory course in Härnösand, [http://mfskurs.utbyten.se/](http://mfskurs.utbyten.se/).
   - Implementation on site and expected outcome.
   - Alternative plan and arrangement (what happens if your original plan need to be changed?).
   - Citation (does not have to be part of the five A4-pages).

2. **A preliminary budget of costs that should be covered by the scholarship, for example**
   
   - Roundtrip to the host country according to the cheapest alternative.
   - Travel to and from the preparatory course.
   - vaccinations and eventual medical examination.
   - Any necessary trips within the country or region.
   - Any costs for equipment.
   - Costs for printing the thesis (no more than 10 copies).
   - Part of living expenses (50 % of the subsistence abroad). On the Swedish Tax agency’s website you find tables of subsistence abroad, established in 2018: [skatteverket.se](http://skatteverket.se) (in Swedish)
3. Certificates
   - Certificate from your supervisor at Umeå University. See “Certificate from supervisor at Umeå University”
   - Document from the contact person in the field (for example an e-mail conversation, fax, formal invitation) where it is stated what the contact person can help with and whether he or she is linked to an institution or organisation.
   - Passport copy or birth certificate where your citizenship is stated.
   - Registration Certificate from Ladok (the university’s study administrative system)

4. CV

5. PUT-documents (only if you do not have Swedish citizenship)
   Certificate of permanent residency
   If you are a citizen in another Nordic country: A certificate from the Swedish Tax Agency proving that you have been registered in the Swedish Population Registry for 12 months.

6. Cover letter, 1–2 A4 pages
   A cover letter where you introduce yourself and express why you want to do Minor Field Studies. For example, describe your personal suitability, your motivation, your ability to do a filed study in the country of your choice, previous experience and contacts with low and middle income countries. Indicate what you want to achieve on a personal level with regard to your study.