

Adjustment/pedagogical support during the course (excl. written examination) (To be completed by student)	Approved	Rejected
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Signature:

Name of signatory:

Application for study adjustments – regarding student with disabilities

Examinators reason for rejection (Obligatory in all rejected cases)

Place and date:

Signature examiner:

Name of singatory:

<p>Processed by: _____ Date: _____</p> <p>Copy of the decision has been sent posted to the student: <input type="checkbox"/></p> <p>Copy of the decision has been handed over to the student personally: <input type="checkbox"/></p> <p>The original document is kept in a diary at the department, a copy is sent by regular post if it is not handed out personally to the student.</p> <p>Can't be sent digitally due to GDPR.</p>
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Appendix 2 – Appeal

Students can appeal to the Higher Education Appeals Board if the decision to reject their application for study situation adjustments and/or adjusted examinations is in breach of Chapter 1, Section 4, point 3 of the Discrimination Act (2008:567).

How to submit an appeal

Should you wish to appeal the decision, you can write to the Higher Education Appeals Board.

The appeal itself, however, must be sent to Umeå University, Registry and Archives, 901 87 Umeå or registrator@umu.se. We must receive your appeal within three weeks from the day you were informed of the decision.

Your letter of appeal must include the following:

- which decision you want to appeal
- the date the decision was made
- the alteration you desire
- your name
- your personal identity number
- your address
- your telephone number.

What happens after you have submitted an appeal?

When Umeå University receives your appeal, we will check whether it has arrived in time. Only appeals submitted in time will be considered. If your appeal was submitted in time, we will investigate whether the decision can be altered in the way you desire. Irrespective of whether or not the decision is eventually altered, your case will be delegated to the Higher Education Appeals Board. Once the Higher Education Appeals Board has reviewed your appeal, it will inform you of its decision.