



Agreement for using Informatics computer equipment

This agreement is valid between the student and the Department of Informatics as long as the signing student is registered on courses that entitle access to the department's computer equipment or until the terms for access are changed. The agreement gives the student the right to use the computer equipment that the department provides for the courses in question. The agreement is made in two copies, one is kept by the student and one by the department. The right to use the equipment includes user id, if needed.

The equipment may only be used for work related to the courses, such as work with assignments, training, research and printing documents related to the courses. It is not allowed to use the equipment for work commissioned by a third party unless a special agreement is negotiated with the department.

The student is obliged to know and follow the rules stated below and also the general rules for use of computer equipment, network and IT-based services at Umeå University. Information about current rules and agreements is available at <http://www8.informatik.umu.se/system/faq/general>. Violation of the rules may be reported to the university's Vice-Chancellor for further investigation. The investigation may lead to a warning or suspension from the university for a given time. Grave negligence leading to damage or loss of equipment may be reported to the police.

Rules for use of computer equipment

Access to computer labs is only allowed for holders of this agreement and access card (please check the rules for the access card).

When leaving a computer for a longer break, You should log out and make the seat available to others.

Lab reservations should be respected even if the lab is not fully used. Exceptions are only allowed after consulting the teacher in charge.

The last person leaving a lab should make sure that the windows are closed and the light switched off.

The user id should never be "lent" to someone else nor should the password be revealed under any circumstances. The department will never ask for any password via email!

Passwords should be chosen with great care. They should also be changed regularly. *Please not that You are responsible for what happens with Your user id.*

Do not keep the user id and the password in the same place.

No equipment or furniture may, even temporarily, be moved somewhere else.

Be careful with the equipment. Students may not disassemble, try to repair or otherwise change the equipment. Make sure to report damage and other faults with the equipment to the Systems Administrator, Student Administrator or by email to support@informatik.umu.se.

It is not allowed to eat, drink or otherwise bring something that may cause damage to the equipment in to the labs.

Keep the seats and the general areas of the labs clean and tidy. Always leave a seat in the same condition You would like to find it.

I have read these rules and the information above and will comply with them. I thereby get the right to use the department's computer equipment according to these rules. I also accept that personal data will be stored in the systems.

Assigned user id: Date:.....

For the department: Name (block letters):

Social security number:

Signature: