



## Application for a departure from the usual selection criteria (specific reasons)

Send the application to:  
Student Services/Admissions Office Umeå  
University  
SE-901 87 Umeå

If you have specific reasons, you may be admitted without meeting all the usual selection criteria. The reasons may be medical, social, or that you have a previous qualified training or particularly valuable knowledge or experience. When an admission with a departure from the usual selection criteria is applied, it means that you have been granted priority access to the course or programme you have applied for. Applications for departure from the usual selection criteria are awarded strictly. **Read the information on the next page before you fill in and send in your application.**

### Applicant

Name	Civic registration number (or date of birth)
Telephone number (including area code)	Application number <sup>1</sup>

### The application refers to the following education at Umeå university

Course or programme	Application code <sup>2</sup>

### My application is based on

Medical or social reasons		Qualified credentials	
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### Justification (can also be stated in a separate appendix)

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### Signature of applicant

Date	Signature

<sup>1</sup> The number for your current application on Universityadmissions.se

<sup>2</sup> The code for the education in question, for instance UMU-12345

## What reasons can an application be based on?

### Medical or social reasons

If the reasons for your application are medical and/or social the situation should be such that you have not been able to do yourself justice within the context of your previous studies. This could include serious illness, prolonged hospitalisation, problems with medication, difficult home and/or family relationships or similar.

### Qualified credentials

Qualified credentials mean that you have qualified training or particularly valuable knowledge or experience or other things that mean that you have special conditions for the education.

## What do I need to fulfil?

To be able to be admitted by a departure from the usual selection criteria, you should have the **general** and (if relevant) **specific qualifications** required for the course or programme you are applying for.

## What shall the application contain?

Your application will be assessed if you:

- have **attached certificates** supporting the reasons you have given, such as a certificate from a doctor, psychologist, social counsellor, employer, audiologist or equivalent. For applicants with completed foreign qualifications, documents confirming your basic qualifications must be attached, and translated into Swedish or English by an authorised translator. Qualified credentials shall also be confirmed with documentation. Copies must be witnessed by two people with names and phone numbers,
- have attached a **written justification** to your application, and
- **submit the application in due time**. Late applications will not be processed.

## How and when shall I apply?

Application for a departure from the usual selection criteria should be done simultaneously with the application to education, but not later than the last date for the current education. Apply for education on [Universityadmissions.se](http://Universityadmissions.se). Send the application for a departure from the usual selection criteria to the address on the previous page.

## How and when will I get the decision?

The decision on whether or not you have been granted a departure from the usual selection criteria will be announced in the Notification of Selection Results (on [Universityadmissions.se](http://Universityadmissions.se)).