**KBC Infrastructure Report 2021-2023**

Follow the instructions below and submit the filled form **together with the filled “Financial report 2021-2023 and budget 2024-2026”** (use a separate Excel template) to[**info.kbc@umu.se**](mailto:info.kbc@umu.se)**.** Last date for submission is **31 January 2024.**

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|  | **Infrastructure’s name** |
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|  | **Contact person(s)** |
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| 1. | **A general description of the infrastructure** |
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| 2. | **Summary of activities during each of the years 2021-2023**  *Infrastructures that have already submitted reports for 2021 and/or 2022 can copy/paste from those reports.* |
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| 3. | **Organization and steering**  *Describe the infrastructure’s organization when it comes to operational leadership members of steering committee etc****.,*** *and indicate if any changes have been made during 2021-2023.* |
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| 4. | **Personnel**  *Name personnel that have been employed during 2021-2023 and describe their functions.* |
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| 5. | **Equipment**  *List the equipment owned by the infrastructure and used but not owned by the infrastructure. Highlight if new equipment in each category has been bought and added to the instrument park during 2021-2023.* |
| 5.1. Equipment owned by the infrastructure  5.2. Equipment used but not owned by the infrastructure | |
| 6. | **Services provided by the infrastructure**  *Describe what services the infrastructure offers and how/if any changes were made during 2021-2023.* |
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| 7. | **Availability (booking) of the infrastructure**  *Describe how the infrastructure has been made available to users (e.g., booking system, home page, information given at meeting or conferences etc.). Please specify if any changes have been made during 2021-2023.* |
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| 8. | **Users**  *Submit a list of users, separately for each year 2021-2023. Specify if users/costumers are local (UmU or SLU), external academic (Specify university and department) or external industry (Specify company).* |
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| 9. | **Publications**  *Submit (1) a list of publications during 2021-2023 where personnel employed on the platform are included as co-authors and (2) a list of publications during 2021-2023 where the platform is mentioned in Acknowledgements.* |
| 9.1. Co-authored publications  9.2. Acknowledged publications | |
| 10. | **Teaching**  *Submit a description of teaching activities organized by the infrastructure during 2021-2023. Specify if courses were at the under graduate or graduate levels.* |
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| 11. | **Future development**  *Describe future development of the platform including a description of new equipment that needs to be bought, updated or replaced during the next 3-year period.* |
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| 12. | **Economic report / budget**  *Please fill in the attached template Excel form “****Financial report 2021-2023 and budget 2024-2026” template****”. Submit an* ***economic report for each year from 2021-2023*** *specifying all expenses and incomes, including user fees and support from other local, national or international sources.* |