UMEÅ UNIVERSITY

This document contains communication regarding Umeå University's research infrastructure inventory:

# Time to register new research infrastructures at Umeå University

**New infrastructures at Umeå University must be registered in the 2026 inventory of research infrastructures during the month of February. This is done in the Research Infrastructure portal. Infrastructures that are already registered only need to notify if they want to deregister.**

The university conducts an annual inventory of infrastructures that meet the definition of a research infrastructure at Umeå University. These are listed on the university-wide website for research infrastructure. Infrastructures that meet the criteria but are not yet listed on the website should be registered in the Research Infrastructure portal during the month of February.

## For research infrastructures that are already registered, or wish to deregister

Existing research infrastructures only need to notify us if they wish to deregister. Please contact Research Infrastructure Officer Insa Wemheuer if your registered research infrastructure is no longer to be included in the list.

## For research infrastructures that are not listed

If You are responsible for a research infrastructure that is not yet listed on the website, you need to:

- Read the definition of a research infrastructure at Umeå University, which can be found in the Rules for Research Infrastructures at Umeå University.
  Rules for research infrastructures at Umeå University (umu.se)

- Determine whether your infrastructure meets the criteria.

If you believe it does, log in to the Research Infrastructure portal and register the infrastructure by filling in the form during February.

Research Infrastructure (sharepoint)

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# Only registered research infrastructures are displayed on the university's external website.

Only registered research infrastructures will be displayed on the university-wide research infrastructure webpage. Additionally, infrastructures at the Faculty of Medicine and the Faculty of Science and Technology must be registered as a Research Infrastructure at Umeå University to apply for faculty funding for research infrastructure.

From a broader perspective, Umeå University needs to know which infrastructures exist at the University to be able to strategically plan for funding and prioritisation of infrastructures.

## Research infrastructures at Region Västerbotten can also be registered.

Infrastructures at the Region that are wholly or partly used in research at Umeå University can be registered to be visible on the university-wide research infrastructure webpage. If you want to register such a research infrastructure but do not have access to Umeå University's Research Infrastructure Portal, contact RIS officer Insa Wemheuer via email: researchinfrastructure@umu.se

# Registration takes place in February, decision from RIS by April at the latest

The registration of new infrastructures should take place during February, i.e., 1-28 February 2026.

RIS decides which of the registered infrastructures meet the criteria and announces the decision by April the latest. Approved infrastructures then need to create a webpage to be displayed on the university-wide research infrastructure webpage.

## Questions?

If you have any questions regarding the information above, please don't hesitate to contact Insa Wemheuer, Research Infrastructure Officer at the Planning Office, via Team, telephone or email: researchinfrastructure@umu.se